

CCC BUDGET COMMITTEE
Minutes of the Meeting

Committee Members

Mariles Magalong, Chair	Jason Berner	Nick Dimitri (non-voting)
Mayra Padilla (non-voting)	Joel Nickelson-Shanks	Carol Stanton
Brian Williams	Preston Akubou-Onwvemeka, student	Katie Krolkowski
Blanca Castillo, student	Sara Marcellino (non-voting)	Luis Rojo (student)
Hasria (student)		Jacqueline Lopez, note taker

* - absent

BUDGET COMMITTEE MEETING
February 19, 2020
2:00 p.m. – 3:00 p.m.

Called to order at 2:03 p.m.

I. Approval of Agenda

Jason motioned to approve the agenda, Brian seconded and the committee unanimously approved.

II. Approval of Minutes from December 18, 2019

Jason motioned to approve the minutes, Luis seconded and the committee unanimously approved.

III. Action Items

A. Approval of Unit Plan Rubric

- See attached for Resource Allocation Rubric
- Jason motioned to approve the Resource Allocation Rubric, Brian seconded and the committee unanimously approved.
- A Norming Meeting was suggested by the committee to have a training session on the budget allocation process, including the rubric, for committee members.
 - Norming meeting will be on March 2, 2020 at 9 a.m.
- Jason will bring Resource Allocation Rubric to Planning Committee for review

IV. Informational/Discussion Items

A. Categorical and Grant Budgets

- Mariles and Nick presented the categorical and grant spreadsheets, alongside the General Operating Fund, that shows budgets and actual expenses.

B. District Resource Allocation Process

- 2020-2021 College Budget will still be allocated using Business Procedure 18.01, which is largely driven by FTES (Full-time Equivalent Student)
- 2021-2022 College Budget will be determined by the new Student-Centered Funding Formula.
- The current District budgeting process per the above Business Procedure follows these steps:
 - Step 1 – Determine Districtwide operating revenues
 - Step 2 – Deduct costs for contractual, regulatory, committed and other obligations from the revenue in Step 1.
 - Step 3 – Deduct the allocation for the District Office from the amount remaining after Step 2.
 - Step 4 – Deduct and distribute the base allocation to each college.
 - Step 5 – Distribute the remaining Districtwide revenue to each college based on FTES.
 - Step 6 – Add local revenues by location to determine each college's total allocation.

C. 2018-2019 Comprehensive Program Review Report to College Council

- The above report was presented to the committee. The same report has been previously presented at College Council.

D. Budget Allocation Applications

- Tabled for the next meeting.

E. Integrated Planning Model

- Mayra presented an integrated plan model developed by the Planning Committee, see attachment.
- Katie motioned to approve the Integrated Planning Model concept, Joel seconded and the committee unanimously approved to enable the Planning Committee to further develop the plan

V. Adjournment at 3:04 p.m.